

Honeywell Instant Alert Instructions

1. Go to website : <https://instantalert.honeywell.com/InstantAlert/Login.aspx>
2. Click on New User?
Click on Parent

The screenshot shows a Microsoft Internet Explorer browser window displaying the Honeywell Instant Alert for Schools login page. The address bar shows the URL: <https://instantalert.honeywell.com/InstantAlert/Login.aspx>. The page features a blue header with the Honeywell logo and the text "Instant Alert® for Schools". Below the header, there is a section titled "User Login" with input fields for "User Name:" and "Password:", and buttons for "LOGIN" and "Forgot Password". To the right of the login form, there is a "New User? Sign up now!" section with links for "Parent" and "School Staff". A "Notice" section at the bottom left provides information about system maintenance. The page also includes a "HELPFUL HINTS:" section with instructions on password sensitivity and browser requirements.

Honeywell
Instant Alert® for Schools

Schedules change. Buses run late. Emergencies occur.

With Honeywell Instant Alert, schools can let parents know more quickly and conveniently.

No need to rely on the media, the grapevine or the faint hope that students will remember there's an important flier in their backpack. Instant Alert brings the news directly to parents and they can decide how and where they receive messages.
E-mail. Cell phones. PDAs. They're all options.
So log in and stay informed, in an instant.

Notice:
Instant Alert for Schools may not be available from midnight to 3:00 a.m. CST due to maintenance. Also a special scheduled maintenance period of up to 48 hours may be performed twice a year. We will announce this event in advance either on this site or via text message.

User Login

User Name:

Password:

LOGIN [Forgot Password](#)

New User? Sign up now!
[Parent](#) | [School Staff](#)

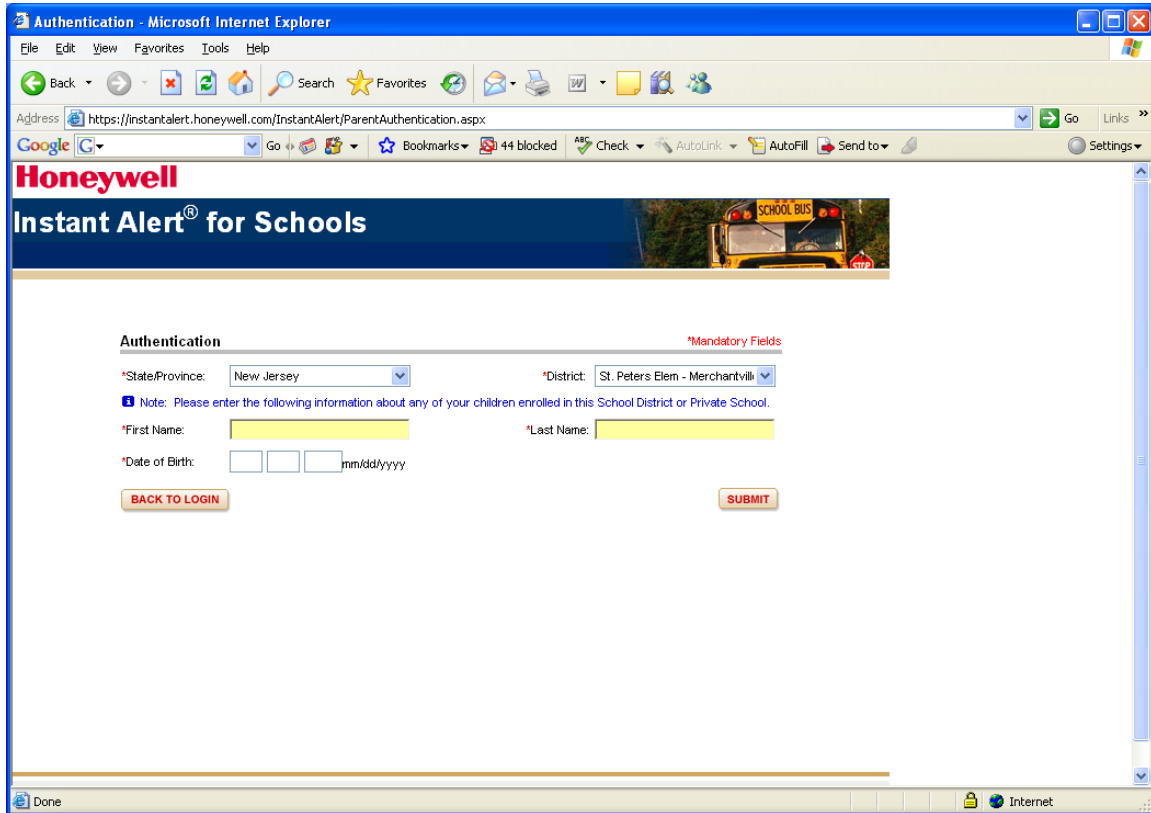
Note: If you are both a parent and a school staff member, you may click on either link.

HELPFUL HINTS:

- > Passwords are case sensitive.
- > If you forgot your password, please enter your User Name and click 'Forgot Password' link located above.
- > If you are having difficulties, please request assistance by clicking on the following: [Help Request](#)
- > This site is best viewed with:
Minimum screen resolution of 800x600
Windows PC: *IE Browser Version 6 & above*
Macintosh PC: *Safari Browser Version 1.2 & above.*

javascript: __doPostBack('lnkParent','')

3. Click on Authentication
State: New Jersey
District: St. Peter Elem, Merchantville
Child Info:
Name of Child – just pick one child
Birth Date



4. Login Information
 - Choose User Name
 - Choose Password
 - Choose secret question – only one
 - Give answer to above question
 - Choose password – at least 7 characters long
 - Give e-mail address
 - Submit

ProfileDetails - Windows Internet Explorer

https://instantalert.honeywell.com/InstantAlert/Registration/ProfileDetails.aspx?ProfileId=0WZXADqJm8=&DistrictId=

File Edit View Favorites Tools Help

Google G Go + Bookmarks 56 blocked Check AutoLink AutoFill Send to Settings

ProfileDetails

Honeywell

Instant Alert® for Schools

Login Info *Mandatory Fields

*Choose a User Name: *Secret Question:

*Choose a Password: *Answer for Secret Question:

Note: Your password must be at least seven characters long.

*Re-enter Password: Email Address:

Note: Remember your User ID and Password for future use to log in to your account. Secret Question and Answer will be used when you forget your password.

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- From the "My Family" tab click on "Alert History" tab
This is a view of any Alerts that have been sent

The screenshot shows a web browser window titled "History of Alerts - Windows Internet Explorer". The address bar shows the URL: <https://instantalert.honeywell.com/InstantAlert/Parent/AlertHistory.aspx>. The page header includes the Honeywell logo and "Instant Alert® for Schools". A navigation menu contains "MY FAMILY", "ALERT SETUP", "ALERT HISTORY" (which is highlighted), and "OTHER CONTACTS".

The main content area is titled "History of Alerts" and features a "Filter" section with the following options:

- View Alerts Sent to Me:
- From:
- To:
- Alert Type:

A "VIEW ALERTS" button is located below the filter options. Below the filter section, it shows "1 - 2 of 2" results and "No. of Alerts per page" set to 10.

	Dates	Type	Alert Description
X	02/20/2008	School Closing	Happy Holiday
X	04/17/2006	General	Welcome to Instant Alert!

At the bottom of the page, there is a footer with the text: "Terms & Conditions | Privacy Statement | © Honeywell International 2008 - Patent Pending".

6. Click on "My Family" Tab –You will see Parent Profile

The screenshot shows a web browser window titled "Parent Profiles - Windows Internet Explorer". The address bar displays the URL: https://instantalert.honeywell.com/InstantAlert/Parent/AccountDetails_FF5.aspx. The page header features the Honeywell logo and the text "Instant Alert® for Schools". A navigation menu includes "MY FAMILY", "ALERT SETUP", "ALERT HISTORY", and "OTHER CONTACTS". The "MY FAMILY" tab is selected, showing a "Parent Profiles" section with a note: "Note: Click parent name to edit parent profile or student name to view student profile." Below this is a table with three columns: "Parent", "Student", and "Custody Rights".

Parent	Student	Custody Rights
Ronald [REDACTED]	Alyson [REDACTED]	[REDACTED]
	Ethan [REDACTED]	[REDACTED]
Maureen [REDACTED]	Alyson [REDACTED]	[REDACTED]
	Ethan [REDACTED]	[REDACTED]

At the bottom of the page, there is a footer with the text: "Terms & Conditions | Privacy Statement | © Honeywell International 2008 - Patent Pending".

7. Click on a Parent profile and edit data

Windows Internet Explorer window showing the "Edit Parent Profile" page for Honeywell Instant Alert for Schools.

URL: https://instantalert.honeywell.com/InstantAlert/Parent/AccountDetails_PF.aspx?id=0WZXADqJfm8=8Name=ur097JevH

Page Title: Edit Parent Profile

Navigation: [Change Password](#) | [Help](#) | [Logout](#)

Welcome Maureen [redacted] & Ronald [redacted]

MY FAMILY | ALERT SETUP | ALERT HISTORY | OTHER CONTACTS

Edit Parent Profile *Mandatory Fields

*First Name: *Last Name:

Contact Details

*Telephone (Home): () - Telephone (Work): () -

Mobile Phone: () - @

Note: If you select your provider, you will be able to receive text messages from Instant Alert on your cell phone.

Email Address: Pager Address:

Example: email@domain.ext Example: 612550000@domain.ext

*Preferred Language:

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8. Go back to My Family (step 6) and View Student Profile (if information is incorrect. please contact school – information for birth can only be changed from school)

The screenshot shows a web browser window titled "View Student Profile - Windows Internet Explorer". The address bar contains the URL: <https://instantalert.honeywell.com/InstantAlert/Parent/EditStudentProfile.aspx?id=xVbvkPt6+FQ=6&Name=ur097JEyH4>. The browser's menu bar includes File, Edit, View, Favorites, Tools, and Help. The toolbar shows the Google search engine, navigation buttons, and various utility icons. The page content features the Honeywell logo and "Instant Alert® for Schools" header. A navigation menu includes "MY FAMILY" (highlighted), "ALERT SETUP", "ALERT HISTORY", and "OTHER CONTACTS". The main content area is titled "View Student Profile" and includes a note: "Note: If your student's information is wrong, please contact the school." Below this, the student's profile information is displayed in a table format:

Student Name:	Alyson [REDACTED]	Date of Birth:	07 [REDACTED]
Grade:	8-1	School Name:	St. Peters Elementary School - Merchantville

An "OK" button is located below the profile information. At the bottom of the page, there is a footer with the text: "Terms & Conditions | Privacy Statement | © Honeywell International 2008 - Patent Pending".

- Go to Alert Setup tab and configure the alerts you wish to receive. Click save.

Honeywell Change Password | Help | Logout

Instant Alert[®] for Schools

Welcome Maureen [redacted] & Ronald [redacted]

MY FAMILY | **ALERT SETUP** | ALERT HISTORY | OTHER CONTACTS

Successfully deleted the Device detail.

Alert Setup *Mandatory Fields

*Add New Device: *Device Details:
 *Select Name:
 Phone
 EMail
 Cell Text
 Pager

Note: Please select which device you wish to receive on which contact device.

Ronald Howe		Devices	All	School Closing	High Importance	Transportation Activities	General
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	(609) [redacted]	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	(856) [redacted]	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	(856) [redacted]	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	(856) [redacted]	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Maureen Howe		Devices	All	School Closing	High Importance	Transportation Activities	General
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	(856) [redacted]	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

- Send a test message to yourself to confirm that your information is correct (see button on lower left on Alert Setup tab)

11. Other Contacts

- fill in if you want someone else to receive this message aside from you

The screenshot shows a web browser window titled "Add New Contact - Windows Internet Explorer". The address bar shows the URL: <https://instantalert.honeywell.com/InstantAlert/Parent/Contact.aspx?Page=ADD>. The page header includes the "Instant Alert® for Schools" logo and a navigation menu with tabs: "MY FAMILY", "ALERT SETUP", "ALERT HISTORY", and "OTHER CONTACTS". The main content area is titled "Add New Contact" and includes a "Mandatory Fields" label. The form contains the following fields and sections:

- *First Name:** [Text Input]
- *Last Name:** [Text Input]
- Contact Details:**
 - *Telephone (Home):** () () - [Text Input]
 - Telephone (Work):** () () - [Text Input]
 - Mobile Phone:** () () - [Text Input] @ [Select]
 - Note:** If you select your provider, you will be able to receive text messages from Instant Alert on your cell phone.
 - Email Address:** [Text Input] (Example: emailid@domain.ext)
 - Pager Address:** [Text Input] (Example: 6125550000@domain.ext)
 - *Preferred Language:** [Select]
- Relationship to Students:**

Student Name	Relationship	Pick Up Rights
Howe, Alyson	* [Select] [Text Input] If Other, please specify	<input type="checkbox"/>
Howe, Ethan	* [Select] [Text Input] If Other, please specify	<input type="checkbox"/>

At the bottom of the form are three buttons: "SAVE", "RESET", and "CANCEL".

12. Congratulations! You have completed updating the Honeywell Instant Alert System. You may return any time to make changes to your Honeywell profile.

13. You need to Logout of the system. Click the Logout Button which is located in the upper right corner of the screen.

